

Berrien County Road Commission

Adopt-A-Road Application

Application and Permit for use of Berrien County
Road Commission Right of Way

Berrien County Board of Road Commissioners
2860 East Napier Avenue
Benton Harbor, Michigan 49022
Phone: (269) 925-1196 or (800) 442-0734 Fax: (269) 925-8098

*Please review permit conditions before submitting.
Please return Application and Holds Harmless sheets.*

Applicant: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Contact Person: _____

Phone #: _____

E-mail: _____

Road To Be Adopted: _____

Section of Road: From _____

To _____

Name To Appear On Sign: _____

Applicant / Authorized Agent: _____

Signature

/

Date

For BCRC Use Only --- Do Not Write Below This Line

Approved By:

Date:

Permit #:

Date Ordered:

P.O. #:

Vendor:

Berrien County Road Commission

DATE _____

HOLDS HARMLESS CLAUSE

I (We) hereby agree that the following individual applicants (the Organization) shall be acting as independent contractors and shall not be entitled to any benefits provided to employees of the Board of County Road Commissioners of the County of Berrien (The Board), including and without limitation, sickness or health insurance, unemployment, worker's compensation, or any other form of benefits. As independent contractors, the Organization and its members will hold the Board, its Commissioners, Officers, Agents and employees harmless from any injuries or damages sustained by the Organization's members or liabilities of any nature arising directly or indirectly from the performance of services under this Permit.

It is also agreed the Organization agrees to indemnify and hold harmless the Board, the Commissioners, Agents, or employees from any and all liability of whatsoever nature, for bodily injury, death, or property damage to the traveling public and or participant, which arises out or pertains to any activities arising out of the event.

NAME OF ORGANIZATION

SIGNED BY: _____

Protect Yourself and Other Crew Members

- *Face oncoming traffic as you work whenever possible. Be prepared to move out of the way of vehicles in an emergency.
- *Stop working in bad weather, especially when there is poor visibility and wet or icy roads.
- *Work during daylight hours.
- *Avoid overexertion. Drink lots of water, especially on hot humid days.
- *Post a person to look for traffic dangers.
- *Have a refresher session on safety awareness each time a crew goes out.
- *Avoid the use of headsets.
- *All workers should wear orange vest while working on the roadside. Other clothing should be light colored for increased visibility.
- *Wear heavy gloves.
- *Watch you footing. Wear substantial leather shoes or boots with good ankle support. Stay off loose stones and steep slopes.
- *Wear a hat and long sleeved top to avoid sunburn. Sunscreen lotion is recommended for sunny days.

Avoid...

- *Contact with poison ivy, poison oak and other noxious weeds.
- *Areas which are being mowed or there are other construction or maintenance activities being conducted.

And Please Do Not...

- *Don't pick up discarded syringes or hypodermic needles.
- *Don't try to remove unknown or suspected toxic substances. Notify the Berrien County Road Commission or the police of the location of these items immediately.
- *Don't pick up items on bridges, tunnels or on overpasses. These areas are especially dangerous to workers on foot.
- *Don't enter the roadway or the shoulder areas to pick up trash.

Permit Conditions

This permit issued subject to the following conditions:

1. This permit grants to the permittee those rights specifically stated and no other.
2. Issuance of this permit does not relieve the permittee from meeting any and all requirements of law, or of other public bodies or agencies.
3. The permittee shall save harmless the Berrien County Road Commission, the Board of Road Commissioners, and all officers, agents, and employees thereof, against any and all claims arising from operations covered by this permit.
4. Assignments will be made on a first come basis. Groups must agree to pick up litter a minimum of (2) times a year at least once during spring, and once during late summer/fall. The actual dates are subject to the flexibility of the applicant. The assigned sections of roadway will be a minimum of (1) mile to a maximum of (4) miles in length.
5. Group participants must be a minimum of (16) years of age, unless otherwise approved.
6. The group should consist of (4) or more persons, and be identified by name. Their signature on the "Holds Harmless Clause" is also required and will accommodate both of these requests.
7. All participants must wear orange or hunter's orange vests while working in the right of way. The Road Commission will supply vests for the first pickup. Thereafter, the adoption group shall replace the vest at it's own expense.
8. Participants must a hold safety meeting once a year prior to the first pickup, conducted by the adopting group with the attached safety tips used as a guideline.
9. All trash must be placed in bags provided by the Road Commission. Those objects too large/heavy shall be placed next to the bags. Please keep bags off the edge of the roadway and shoulder.
10. Groups failing to follow the guidelines or not participate in trash pickup for two periods of the year will have their permit revoked.
11. The Berrien County Road Commission shall retain the right to revoke any permit at any time. The permittee, upon request of the Road Commission, shall immediately cease operations and surrender this permit.
12. Groups must notify the Berrien County Road Commission if they intend to drop the program.

Welcome New Member!

BCRC Adopt-A-Road

The Berrien County Road Commission (BCRC) is pleased you've joined the Adopt-A-Road team. Together, we'll keep our roadsides clean and attractive. It's a big job and we want the experience to be as safe as possible. Please read these safety rules carefully before each pickup.

All Volunteers Must:

- Wear a BCRC provided Adopt-A-Road safety vest
- Use BCRC provided Adopt-A-Road trash bags unless disposing of trash yourself
- Call BCRC to notify when your cleanup has occurred
- Park vehicles clear of roadway
- Be 12 years of age to participate in a cleanup
- Furnish adequate supervision by one or more adults (21 years or older) for groups that have participants 12-17 years of age
- Pick up litter only during daylight hours
- Not pick up trash on road surface and shall stay off road edge at least 3 feet
- Obey all safety rules and guidelines
- Be in good health with good sight and hearing

For Your Safety:

- Wear light-colored clothing that covers arms and legs
- Wear leather shoes or boots, a hat and leather gloves
- Face oncoming traffic when picking up litter and look up often to ensure that no vehicle is encroaching your work area
- Stay well clear of construction
- Stop working in bad weather, especially when there is poor visibility and wet or icy roads
- During warm weather, drink plenty of fluids and take breaks
- During cold weather dress warmly with layered clothing
- Be alert for snakes, stinging insects and poison ivy
- Do not remove hazardous substances or dead animals (notify BCRC for removal)

Volunteers Must Not:

- Use or possess illegal drugs or alcohol during a cleanup
- Pick up trash on bridges or overpasses
- Pick up what appears to be hazardous material (notify BCRC at number below)
- Attempt to squeeze bags to make room for more trash (injuries can result from broken or jagged objects)

Please call the Adopt-A-Road program director Michael Juengling at 269-925-1196 to get your safety vests and bags.

Also, please call when your cleanup is completed.

Keeping Berrien County's roadsides clean!

BCRC Adopt-A-Road

2860 E. Napier Avenue
P.O. Box 768
Benton Harbor, MI 40023

Phone: 269-925-1196
Fax: 269-925-8098
E-mail: traffic@bcroad.org

