

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the January 16, 2020 Personnel and Human Services Committee Meeting.
Meeting held in Conference Room 4B. Attendance was as follows:

| NAME | PRESENT | ABSENT | ALSO PRESENT |
|--------------------|---------|--------|-------------------------|
| William Chickering | X | | Mac Elliott, Bill Wolf, |
| Dave Vollrath | X | | Virginia Holden |
| | | | |
| | | | Shelley Jasper |

COUNTY ADMINISTRATION

- Meeting called to order at 9:23 a.m.
- Motion by Vollrath, supported by Chickering to approve the minutes of January 9, 2020, as amended. 2 yeas, 0 nays Motion carried.
- The following Resolutions were reviewed, discussed and signed by both Committee members:
 - P2001001, Per Diems for December 2019, totaling \$6,009.48
 - P2001150, Approve Health Department contract with On Base Productions
 - P2001146, Approve MSU work plan
 - P2001149, Approve agreement with Orchard Hill Landfill for recycling drop off site
 - P2001148, Approve agreement with Kalamazoo County for Household Hazardous Waste collection

PARKS & RECREATION DEPARTMENT

Report of Collections: Fee income for the period ending December 31, 2019, totaled \$808,504 which represents a year over year decrease of \$25,114.

Love Creek County Park: The October 6th Biketoberfest was a resounding success. Final donation from event for Love Creek was \$9391.85 and a donation of 14 mountain bikes.

Berrien Springs Christmas Bird Count took place on December 15. Thirty people participated, including 21 in the field and 9 at counting bird-feeders. Sixty three species total were identified. Notables include highest numbers since 1962 in Bald Eagles (5), Wild turkeys (126) and Winter Wrens (3).

Madeline Bertrand County Park: Park revenues were reviewed. Highlights included: Disc Golf \$62,631 up \$5459 (10% Increase) - Explanation: Good weather, longer season. Admission fees \$32,231 Up \$4098 (15 % Increase) - Explanation: There was an increase in facility rentals. Facility Rentals 112 Reservations Up 25 Reservations (30% Increase) - Explanation: August – November reservations were well above those same months of 2018.

Lodge Lighting Project - Replacement of the flood lights with ceiling track lights/dimmer switches completed
Topenebee Shelter/Ski Rental Building – furnace installation completed

Discussion regarding the River Shelter's future ensued.

Silver Beach County Park: Lighthouse Point Condominium requested that trees be removed in order to enhance view. Parks respectfully declined to remove trees for that purpose. Staff continues to monitor erosion. Silver Beach Center parking agreement discussed.

Galien River County Park: Park is closed.

Rocky Gap County Park: Staff monitoring erosion.

Paw Paw River County Park: MNRTF staff and board recommended the grant request for \$80,000 to acquire 63+ acres adjacent to Paw Paw River County Park. Park is now closed for the winter.

1839 Courthouse: New windows were installed. Plan to paint the exterior next spring.

2020 MNRTF grant priorities for Acquisition and Development: continued discussion from this morning's Committee of the Whole:

- Trails, including "Water Trails"
- Regionally Significant Projects
- Wildlife habitat and Hunting Access
- Lake and River Access

ADMINISTRATOR/CHAIRMAN

Discussion ensued about the job description and posting for the position of County Administrator.

PUBLIC COMMENT

Virginia Holden inquired if Berrien County has an ethics policy.

Adjourned 10:25 a.m.

Respectfully submitted,

Shelley Jasper
Human Resources Director