

**BERRIEN COUNTY BOARD OF COMMISSIONERS**  
**Committee of the Whole Meeting Minutes**  
**February 6, 2020**

**CHAIRMAN TO CALL THE MEETING TO ORDER:**

Vice Chairperson Ezra Scott called the regular meeting to order at 8:35 A.M. in the Board of Commissioners' room at the Berrien County Administration Center, 701 Main Street, St. Joseph, Michigan.

**ROLL CALL:**

The Vice Chair instructed the Clerk to take a roll call with the following results:

11 PRESENT: William Chickering, Jim Curran, Teri Freehling, Robert Harrison, Christopher Heugel, Michael Majerek (arrived at 8:38 A.M.), Don Meeks, Ezra Scott, Dave Vollrath, Mamie Yarbrough and R. McKinley Elliott (arrived at 8:41 A.M.).

1 ABSENT: Jon Hinkelman.

**APPROVAL OF MINUTES OF THE JANUARY 23, 2020 MEETING:**

Commissioner Curran moved, seconded by Commissioner Harrison, to approve the Committee of the Whole minutes of January 23, 2020. Motion carried, no nays.

**REQUISITION REVIEW:**

Executive Administrative Assistant Annette Christie presented the requisitions to the Board for their review and discussion.

**PUBLIC COMMENTS – Per the Berrien County Board of Commissioners' Bylaws, those speaking during public comments may do so no longer than two minutes and shall identify themselves by name and city, township, or village. (Article III, 3.9B-C):** None.

**SCHEDULED DISCUSSION:**

Administrator William Wolf gave a PowerPoint presentation on Senior Citizens Centers and Jail Intake Update and discussed the following:

- Senior Centers:
  - The annual financial audits of the seven Senior Centers for the fiscal year ending September 30, 2019 have been completed.
  - Only one Senior Center Board has not been briefed, but when that's done, Lynda Elie, Rendel Elie & Associates PLC will be present to provide her report. This is tentatively scheduled for two weeks from today (Feb 20<sup>th</sup>) at this workshop.
  - All of the Senior Centers have been notified of this and know that, if interested, they are welcome to attend.
  - The purpose for this morning is to briefly re-acquaint the Board with some of the data and considerations regarding our Senior Centers in order to:
    1. Prepare the Board for the auditor's report in two weeks; and
    2. Give the Board some background well in advance of a more focused discussion in April about the ballot proposal to renew the Senior Center Millage; and
    3. Provide staff guidance on how to answer a question about the service area boundaries; and, finally,
    4. Prepare the Board for two questions:
      - "Why do all the centers get exactly the same amount of funding?"
      - "Shouldn't the Center with the largest population to serve, get the most money?"
  - Public Act 39 of 1976: The Governing Statute

- County Millage
  - County Millage Ballot Resolution (2016)
  - The Distribution
  - Senior Center Service Areas
  - 2015 Discussion: Service Areas
  - The Distribution (1988)
  - Area Served vs. Population Served vs. Taxable Value: No Easy Answers.
- Jail Intake Project Update:
    - Sally Port
    - Completed “Male” Intake Area
    - Completed “Male” Intake Area – Area currently split with curtain until Phase III “Female” Intake is finished.
    - Phase III “Female” Intake Underway
    - The “Elevator”
    - Cost

Discussion was held.

**OTHER BUSINESS:** None.

**ADJOURNMENT:**

The meeting was adjourned at 9:14 A.M.

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R. McKinley Elliott, Chairperson

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Sharon J. Tyler, County Clerk

***Minutes are to be approved at the next Committee of the Whole meeting on February 13, 2020.***