

## BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the February 20, 2020 Personnel and Human Services Committee Meeting.  
Meeting held in Conference Room 4B. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
William Chickering		X	Mac Elliott, Bill Wolf, Brian Bailey
Dave Vollrath	X		
Teri Freehling	X		
			Shelley Jasper

### COUNTY ADMINISTRATION

- Meeting called to order at 9:11 a.m.
- Motion by Freehling, supported by Vollrath to approve the minutes of February 13, 2020. 2 yeas, 0 nays, 1 absent Motion carried.
- Motion by Freehling, supported by Vollrath to approve the following advanced step hire requests:
  - Paul Toman, Assistant Public Defender III in the Public Defender's Office. Mr. Toman will be compensated at grade 14, step 6, annualized salary of \$93,670.
  - Candi Gabrielse, Clinical and Community Health Services Manager in the Health Department. Ms. Gabrielse will be compensated at grade 12, step 7, annualized salary of \$81,284.
  - Dawn Poindexter, Health Program Specialist in the Health Department. Ms. Poindexter will be compensated at grade 6, step 2, annualized salary of \$34,770.
    - 2 yeas, 0 nays, 1 absent, motion carried.

### PARKS & RECREATION DEPARTMENT

Parks and Recreation Director Brian Bailey presented his monthly report. Highlights included:

**Report of Collections:** Fee income for the period ending January 31, 2020, totaled \$18,684 which represents a year over year decrease of \$3,588. The search for seasonal staff has begun.

**Love Creek County Park Report:** Received a generous donation of \$10,000 through the Berrien Community Foundation. Love Creek staff had the opportunity to meet the donor the morning of their first skiable day (MLK holiday). The donor was pleased he was able to ski and the trails were groomed to make skiing possible with very little snow. We have had a total of 4 ski days this season, while trying to "make the most" with the little snow we have had. This has resulted in over 80 ski rentals and around 100 fat bike rentals since January 1. January 20<sup>th</sup> MLK holiday and February 14-16 were our ski days and resulted in roughly \$4800.

**Madeline Bertrand County Park Report:** Skied a total of three days in January; 30 Picnic Reservations on the calendar for 2020; Nice weather has brought out disc golfers; Received first new disc golf discs, bags and carts for sale during the 2020 golf season.

**Silver Beach County Park:** Working on the bid to replace sod in an effort to reduce any trip hazard near parking lot/sidewalk at Shadowland Pavilion.

**Galien River County Park:** Park is closed.

**Rocky Gap County Park:** Moving sand and monitoring erosion.

**Paw Paw River County Park:** Park is closed for the winter.

**1839 Courthouse:** Plan to paint the exterior in spring.

**2020 MNRTF grant priorities for Acquisition and Development:** Highest areas of MNRTF interest include:

Trails, including "Water Trails"  
Regionally Significant Projects  
Wildlife habitat and Hunting Access  
Lake and River Access

### ADMINISTRATOR/CHAIRMAN

Chairman Elliott reviewed the consent calendar and mentioned that next week the Board will be asked to wear a Census themed t-shirt and pose for a public relations picture. The County Administrator employment application deadline of February 21 was removed by consensus. Senior Center funding was discussed.

**PUBLIC COMMENT:** None

Adjourned 10:13 a.m.  
Respectfully submitted,  
Shelley Jasper, Human Resources Director