

Berrien County Board of Commissioners

Finance Committee Minutes

Tuesday, February 27, 2020

Kenneth L. Wendzel Conference Room

Finance Committee Attendance:

Commissioner Mamie L. Yarbrough – Chairperson	Present
Commissioner Robert P. Harrison – Vice-Chairman	Present
Commissioner Jon Hinkelman	Present
Commissioner Ezra Scott	Present

Others Present: County Administrator Bill Wolf, Secretary Stephanie Carlson, Community Development Director Dan Fette, Financial Services Director Doug James, Information Systems Director Chris Swihart, Trial Court Administrator Carrie Smietanka-Haney, Jerry Sirk..

Public Comments: Jerry Sirk commented on the Mainframe that was talked about in the court presentation at the Committee of the Whole Meeting.

Q&A Administrator/Board Chair:

Administrator Wolf referenced Bid Requisition 2020-011 for an Anesthesia Machine for small animals (dogs and cats) that was being sent out for bid and briefed the committee on it and the donation received for it. Next, Bill handed out a quote Juli Corcoran received from Leach Machine Repair for \$2,200 for the purchase of their Heidelberg Printing Press. He said she sent out five notices and received two back. The committee agreed by consensus for Juli to move forward.

Appointments:

Dan Fette briefed the committee on **Resolution F2003195** and **F2003196** for Berrien Springs #29 and Coloma #30 refunding the bond, respectively. He said the total savings on these two bonds is \$570,000. The resolutions were signed by all present.

Doug James briefed the committee on the Statement of Revenue, Expenditure and Changes in Fund Balance for January 2020 and went over the Contingency Report.

Chris Swihart and Carrie Smietanka-Haney were available to answer any additional questions the committee had from the Equivant Presentation at the Committee of the Whole meeting.

Committee Business:

Commissioner Hinkelman stated he would like some clarification on how the commissioners are supposed to approve the minutes.

Minutes Approval:

Commissioner Harrison motioned to approve the minutes from February 20, 2020, supported by Commissioner Hinkelman. Motion carried.

Resolutions signed by Committee:
F2002020 – Weekly Bills Resolution

Meeting Adjourned: 10:19

Respectfully submitted,

Stephanie Carlson
Financial Services