

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the June 3, 2021 Personnel and Human Services Committee Meeting.
Meeting held Virtually via ZOOM_ Attendance was as follows:

| NAME | PRESENT | ABSENT | ALSO PRESENT |
|-----------------|----------------|---------------|--|
| Bob Harrison | X | | Annette Christie, Brian Dissette, Brian Bailey |
| Rayonte Bell | X | | Nicki Britten |
| Michael Majerek | X | | |
| | | | Shelley Jasper |

COUNTY ADMINISTRATION

- Meeting called to order at 8:01 a.m.
- Attendance was taken:
 - Commissioner Harrison: Present via ZOOM Lincoln Township
 - Commissioner Majerek: Present via ZOOM Niles Michigan
 - Commissioner Bell: Present via ZOOM St. Joseph Michigan

COUNTY ADMINISTRATION:

- Motion by Commissioner Majerek, supported by Commissioner Bell to approve the minutes dated 05/27/2021. Commissioner Majerek – yea; Commissioner Bell – yea, Commissioner Harrison, yea. 3 yeas 0 nays, motion carried.
- The following Resolutions were presented, discussed, and by consensus, forwarded to the Full Board of Commissioners for formal action:
 - P2106237: Contract between the Health Department and United Way for \$40,000 with the objective to increase COVID19 vaccination rates in targeted areas with historically low vaccination rates.
 - P2106241: Add an additional Community Health Worker position to the HIV/AIDS service area within the Health Department. Approximately \$50,000 of funding was appropriated by the State through the Comprehensive Planning and Budgeting Agreement amendment.
 - P2106242: Resolution to authorize a complement change within the Health Department by deleting a vacant Medical Social Worker position and creating a Community Resource Navigator position. This change is budget neutral as both positions are grade 7.
 - P2106243: Acceptance of \$300,000 MNRTF grant to be used to purchase 33 acres adjacent to Madeline Bertrand County Park.
- Administrator Dissette advised that a draft employee evaluation tool/form was sent to department heads for review and input/feedback. Once a form has been finalized it will be presented to PHSC along with a draft employee performance evaluation policy for consideration.

PUBLIC COMMENT

None

Adjourned 8:24 a.m.

Respectfully submitted,

Shelley Jasper
Human Resources Director