

**BERRIEN COUNTY BOARD OF COMMISSIONERS**

Minutes of the July 22, 2021 Personnel and Human Services Committee Meeting.  
Meeting held in Conference Room 4B\_ Attendance was as follows:

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>ALSO PRESENT</b>
Bob Harrison	X		Courtney Davis, Brian Dissette, Ezra Scott
Rayonte Bell	X		
Michael Majerek	X		
			Shelley Jasper

**COUNTY ADMINISTRATION**

- Meeting called to order at 9:17 a.m.
- Attendance taken and reflected above.

**COUNTY ADMINISTRATION:**

- Motion by Commissioner Bell, supported by Commissioner Majerek to approve the minutes dated 07/15/2021. 3 yeas 0 nays, motion carried.
- Acting Health Officer Courtney Davis distributed and explained the Donated Funds Spend Request dated July 21, 2021. She provided background information regarding the donation and then provided the rationale for each requested expenditure. Motion by Commissioner Bell, supported by Commissioner Majerek to approve the donated funds spend request as presented. 3 yeas 0 nays, motion carried.
- Motion by Commissioner Majerek, supported by Commissioner Bell to approve the quarterly retirements as presented. 3 yeas 0 nays, motion carried.
- The Vice Chairman and the Administrator joined the Committee and discussed the added Resolution to accept the USDA grant for engineering services related to the Red Arrow linear trail. The salary study was also discussed. Brian will send a copy to each Board Member for review.
- The following Resolutions were presented, discussed, and by consensus forwarded to the Full Board of Commissioners for formal action:
  - P2108285, approve the contract with Sabo Public Relations LLC for the Health Department
  - P2108286, approve the complement change for the Road Department.

**VETERAN'S SERVICES**

Veterans Affairs Administrator, Lee Lull, presented and discussed the FY2022 County Veteran Service Fund Grant request. Lee discussed various uses for the \$134,683 grant, including advertising efforts, office enhancements to aid veterans seeking assistance, and therapeutic efforts to lessen the impact of anxiety and PTSD. The Committee concurred with his recommendations and requested a Resolution to formalize the action. Lee will prepare a Resolution to officially accept the grant and the associated expenditures.

**PUBLIC COMMENT**

No public comments.

Adjourned 10:14 a.m.

Respectfully submitted,  
Shelley Jasper  
Human Resources Director