

**BERRIEN COUNTY ADMINISTRATION COMMITTEE**  
**Minutes of August 5, 2021**

**Roll Call Present:** Jim Curran, Chairperson  
Don Meeks Sr., Vice Chair  
David Vollrath  
Julie Wuerfel

**Absent:**

**Scheduled:** Brian Dissette, County Administrator  
Mac Elliott, BOC Chairman  
Caitlin Sampsell, 9-1-1 Director  
Undersheriff Chuck Heit, Sheriff's Department  
Captain Rockey Adams, Emergency Management Division Commander

**Others:** Jennifer Arent, Recording Secretary

**Call to Order**

Meeting called to order at 9:50 am.

**9-1-1 800MHz Grant Update – Caitlin Sampsell**

Sampsell announced the FEMA grant award of \$558,000 to purchase portable radios. She discussed the two brands and stated they will most likely purchase the Kenwoods, which would allow each department to purchase approximately 9 radios. The grant is approximately \$15,000 per station with a 7% match. The Berrien Springs – Oronoko Fire Department is the fiduciary. She gave Kudos to Fire Chief Bruce Stover for all his volunteer hours put into the grant application. Sampsell also noted the Watervliet tower went live two weeks ago and the project is wrapping up.

**Sheriff's Department Update – Undersheriff Heit & Captain Adams**

Undersheriff Heit reviewed the Sheriff's report. Discussions ensued regarding Silver Beach and parking violations and the flow of traffic. Dissette stated the Parks Department is working with the City for possible upgrades. Captain Adams informed the Committee that the command trailer is set up and they are welcome to tour it.

**Q & A with Dissette and Elliott**

Wuerfel requested clarification on the Health Department and Parks Department resolutions going to the full Board today.

**Approval of Minutes**

Motion by Meeks, supported by Wuerfel, to approve the minutes of the July 22, 2021 meeting. Motion Carried.

**Resolutions**

The following Resolutions were moved forward to the full Board:

- A2108284 – Accept \$27,024 grant for funding additional alcohol, speed and safety belt enforcement patrols.
- A2108290 – Approve abandonment and discontinuance of portion of S. Lincoln Avenue in Hagar Township.
- A2108291 – Authorize grant application to MDHHS for a Raise the Age grant in the amount of \$275,000.
- A2108292 – Approve grant 2022-107 with MIDC for supervision of Family Division contracts that fall under Public Defender's Office.
- A2108295 – Approve temporary 45mph speed limit on detour route for Buckhorn Creek culvert replacement project on M-139.
- A2108296 – Approve temporary 4-way stop at Hollywood and Lincoln for detour route for Buckhorn Creek culvert replacement project on M-139.

A2108297 – Approve abandonment and discontinuance of alleys as described for property owner of 1202 Territorial Road.

**Public Comment**

None.

**Miscellaneous**

None.

Chairman Curran adjourned the meeting at 10:25 am.

Respectfully Submitted,

*J Arent*

Jennifer Arent  
Recording Secretary