

INVITATION  
TO BID

BID DATE: 01/25/18

PLEASE REFER TO BID NO. 2018-017

QUOTE NOT LATER THAN: 02/28/2018 BY 4:00 PM  
(EST)

TO:  
VENDOR NAME:  
ADDRESS:

CONTACT:  
TELEPHONE #:  
EMAIL:

FROM:  
PURCHASING DEPARTMENT  
COUNTY OF BERRIEN, MICHIGAN  
ADMINISTRATION CENTER  
701 MAIN STREET  
ST. JOSEPH, MICHIGAN 49085  
FAX #: 269-982-8668

PLEASE INDICATE “**BID NO. 2018-017**“ON OUTSIDE OF SEALED ENVELOPE TO INSURE PROPER  
BID PLACEMENT. DELIVERY REQUIREMENTS: AS PER SPECIFICATIONS

*The Berrien County Board of Commissioners reserves the right to reject any and all bids or make any deviations  
deemed in the best interest of Berrien County.*

Quality: All materials/services furnished must be the best of their respective kinds (unless otherwise specified) and  
will be subject to our inspection and approval after delivery. If materials are rejected it will be held for disposition at  
your risk and expense.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1 EA	<p data-bbox="298 1115 821 1142"><b><u>REQUEST FOR BID ON THE FOLLOWING:</u></b></p> <p data-bbox="298 1205 1118 1262">VARIOUS SIZES AND TYPES OF HIGH PRISMATIC TYPE IV GRADE SIGN FACES</p> <p data-bbox="298 1331 821 1358">PLEASE SEE ATTACHED SPECIFICATIONS</p> <p data-bbox="298 1520 534 1547"><b><u>TOTAL COST:</u></b></p> <p data-bbox="298 1646 945 1673"><b><u>PLEASE SEND TWO (2) COPIES OF BID PROPOSAL</u></b></p> <p data-bbox="298 1835 1125 2043">PURSUANT TO MICHIGAN PUBLIC ACT 517 OF 2012, AN IRAN- LINKED BUSINESS IS NOT ELIGIBLE TO SUBMIT A BID FOR THIS RFP. FURTHER, <b>EACH BID SUBMISSION <u>MUST</u> INCLUDE WRITTEN CERTIFICATION BY THE BIDDER THAT THE BIDDER IS NOT AN IRAN LINKED BUSINESS (SEE ATTACHED FORM). A BID SUBMISSION WITHOUT THE REQUIRED WRITTEN CERTIFICATION MAY BE REJECTED AS INCOMPLETE AND</b></p>		

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
	<p>VIOLATIVE OF LAW. A SUSTAINED DETERMINATION BY THE COUNTY THAT A BIDDER HAS SUBMITTED A FALSE CERTIFICATION OF BEING AN IRAN LINKED BUSINESS MAY RESULT IN THE CANCELLATION OF AN EXISTING CONTRACT, A CANCELLATION OF INTENT TO ENTER INTO A NEW CONTRACT, AND/OR REPORTING OF THE BIDDER TO THE STATE ATTORNEY GENERAL, AND POSSIBLE FINES AND COSTS, AND BAR FROM FURTHER BIDDING ON COUNTY RFP'S FOR AN ADDITIONAL 3 YEARS, AS PROVIDED UNDER P.A. 517 OF 2012.</p> <p>MEMBER OF HPS (HOSPITAL PURCHASING SERVICES), STATE OF MICHIGAN MIDEAL PURCHASING PROGRAM, AND NATIONAL JOINT POWERS ALLIANCE</p> <p>ANY QUESTIONS REGARDING BID SPECIFICATIONS, PLEASE CONTACT MICHAEL JUENGLING AT 269-925-1196 EXT. 4424 OR <a href="mailto:mjuengling@bcroad.org">mjuengling@bcroad.org</a></p> <p>ALL OTHER QUESTIONS REGARDING THE BID PROCESS, PLEASE CONTACT THE PURCHASING DEPT. AT 269-983-7111 EXT. 8020</p>		

*Cheryl Vance*

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CHERYL VANCE  
ACCOUNTING COORDINATOR  
PHONE: 269-983-7111 EXT. 8020  
([cvance@berriencounty.org](mailto:cvance@berriencounty.org))

BIDDERS NAME: \_\_\_\_\_

BIDDERS PHONE NUMBER: \_\_\_\_\_

BID DATE: \_\_\_\_\_

**BERRIEN COUNTY ROAD DEPARTMENT**

PROPOSAL AND SPECIFICATIONS

FOR

**REFLECTORIZED SIGN FACES  
REFLECTORIZED ROLL MATERIAL  
HIGH INTENSITY DELINEATORS  
NON-REFLECTORIZED ROLL MATERIAL**

BOARD OF BERRIEN COUNTY COMMISSIONERS  
701 MAIN STREET  
ST. JOSEPH, MICHIGAN 49085

# BERRIEN COUNTY ROAD DEPARTMENT

## NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received at the Berrien County Administration Center of the County of Berrien, 701 Main Street, St. Joseph, Michigan 49085 until **4:00 P.M., Wednesday, February 28<sup>th</sup>, 2018** at which time and place they will be publicly opened and read aloud for the following:

1. PREFABRICATED SIGNS
2. U-CHANNEL SIGN POSTS, STREET SIGN BRACKETS
3. REFELECTORIZED SIGN FACES, REFLECTORIZED ROLL MATERIAL, HIGH INTENSITY DELINEATORS, NON-REFLECTORIZED ROLL MATERIAL
4. ALUMINUM SIGN BLANKS
5. WATERBORNE PAVEMENT MARKING PAINT
6. GLASS BEADS FOR PAVEMENT MARKING
7. PAVEMENT MARKING APPLICATION
8. SPECIALTY PAVEMENT MARKING APPLICATION

All bids will be tabulated and presented to the Board of County Commissioners at their next regular meeting.

All bids shall be signed in ink and sealed in an envelope with the name of the item bid upon and the name of the bidder plainly marked on the outside. Specifications and proposal blanks may be obtained at the office of the Berrien County Road Department.

**The Road Department reserves the right to accept or reject any or all bids, to waive defects in a proposal and to award the Bid in any manner deemed to be in the best interest of Berrien County.**

## **Annual Supply of Sign Faces, Roll Material and Delineators**

Orders for HIP & VIP Grade Sign Faces and Roll Material will be placed by the Road Department periodically throughout the year (April 16, 2018 to April 15, 2019). The ordered material **must be delivered within 30 days of receipt of order.**

Unless otherwise stated in this proposal, all sign blanks, must meet current Michigan Department of Transportation Specifications.

The Quantities given are estimates. The actual quantities ordered will likely vary from these estimates.

If the initial successful bidder demonstrates that they are unable to meet all conditions of this bid, their contract will be withdrawn and given to the next low qualified bidder.

ACCEPTANCE: At time of delivery, the sign faces will be inspected for their conformance to the before mentioned specifications. Any sign face failing to meet these specifications will be returned for replacement. Signing a delivery receipt by a member of the Road Department field personnel does not constitute acceptance.

PRICES: Bid prices will remain in effect until April 15, 2019.

The quantities given are estimates. The actual quantities ordered will likely vary from the estimated quantities.

**BERRIEN COUNTY ROAD DEPARTMENT**

HIGH INTENSITY PRISMATIC TYPE IV GRADE SIGN FACES

The following sign faces to be 3M sheeting HIP type IV-grade pressure sensitive


<u>ESTIMATED QUANTITY</u>	<u>SIZE</u>	<u>SHAPE</u>	<u>UNIT COST</u>	<u>TOTAL</u>
200	24" x 30"	Regulatory	_____	_____
200	30" x 30"	Stop	_____	_____
100	12" x 18"	Regulatory	_____	_____
50	36" x 36"	Stop	_____	_____
10	48" x 30"	Regulatory (R11-2)	_____	_____
25	36" Dia.	Railroad/Warning	_____	_____
25	18" x 24"	Warning (W1-8)	_____	_____
50	18" x 18"	Warning/Construction /ER-1	_____	_____
50	24" x 24"	Warning/Construction	_____	_____
25	36"	Yield	_____	_____
300	30" x 30"	Warning/Construction	_____	_____
100	30" x 30"	Stop Ahead W3-1A	_____	_____
25	30" x 36"	Regulatory	_____	_____
25	36" x 18"	Warning W4-4p	_____	_____
200	36" x 36"	Warning/Construction	_____	_____
100	36" x 36"	Stop Ahead W3-1A	_____	_____
50	48" x 24"	Warning/Construction	_____	_____
50	12" x 36"	Obstruction Panel	_____	_____
50	30" x 12"	All Way or 4-Way	_____	_____
50	30" x 30"	Reduced speed ahead W3-5	_____	_____

**BERRIEN COUNTY ROAD DEPARTMENT**

4" SQUARE ALUMINUM (0.080) HIGH INTENSITY DELINEATORS

<u>ESTIMATED QUANTITY</u>	<u>SHAPE</u>	<u>UNIT COST</u>	<u>TOTAL</u>
2500	Yellow, White or Green	_____	_____

THE FOLLOWING SIGN FACES TO BE 3M SHEETING VIP TYPE IX-GRADE PRESSURE SENSITIVE

<u>ESTIMATED QUANTITY</u>	<u>SIZE</u>	<u>SHAPE</u>	<u>UNIT COST</u>	<u>TOTAL</u>
50	30" X 30"	School Red. Speed 25 ahead (Flo Green)	_____	_____
50	36"	School Advance S1-1 (Flo Green)	_____	_____
50	24" x 12"	"Ahead" or  (Flo Green or Yellow)	_____	_____
50	24" x 8"	"School" S4-3 (Flo Green)	_____	_____
25	36"	Pedestrian (Flo Green)	_____	_____
25	30"	Pedestrian (Flo yellow)	_____	_____

THE FOLLOWING ROLL MATERIAL TO BE 3M SHEETING – PRESSURE SENSITIVE

<u>ESTIMATED QUANTITY</u>	<u>SIZE</u>	<u>SHAPE</u>	<u>UNIT COST</u>	<u>TOTAL</u>
10	15" x 50 yd	Black Vinyl	_____	_____
10	24" x 50 yd	Black Vinyl	_____	_____
5	6" x 50 yd	HIP sheeting (Green, Yellow, Blue)	_____	_____
5	9" x 50 yd	HIP sheeting (Green, Yellow, Blue)	_____	_____
10	24" x 50 yd	White, 3M AEGP	_____	_____
5	15" x 50 yd	EC film, Red or Blue	_____	_____

**BID TOTAL \$** \_\_\_\_\_

**BERRIEN COUNTY ROAD DEPARTMENT**

**NOTE: PLEASE QUOTE PRICES FOR ALL OF THE PRECEDING ITEMS**

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

(Type or Print Name Also)

TITLE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

REMARKS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TERMS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



## APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance with Regulations:** The contractor shall comply with the Regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation, Title 49, code of Federal Regulations, Part 21 as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulation, including employment practices when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor’s obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the **BERRIEN COUNTY ROAD DEPARTMENT** to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State highway department, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Non-compliance:** In the event of the contractor’s non-compliance with the non-discrimination provisions of this contract, the **BERRIEN COUNTY ROAD DEPARTMENT** shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
  - (a) Withholding of payments to the contractor under the contract until the contractor complies, and/or

(b) Cancellation, termination or suspension of the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the **BERRIEN COUNTY ROAD DEPARTMENT** may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the **BERRIEN COUNTY ROAD DEPARTMENT** to enter into such litigation to protect the interests of the County, and, in addition, the contractor may request the State highway department to enter into such litigation to protect the interests of the State and/or the United States to enter into such litigation to protect the interests of the United States.

